



Neighboreds, USA Board Meeting Minutes May 21, 2014

I. CALL TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE/ROLL CALL

Angela Rush called the meeting to order at 9:00 a.m. Andre Bernard gave the invocation followed by pledge of allegiance and roll call. Roll call was conducted by Monique Coleman; 16 board members were present and five (5) members were absent (three (3) excused and two (2) unexcused); quorum established.

MEMBERS PRESENT

- | | |
|-------------------------------------|------------------------------|
| 1) Angela Rush, President | 9) Loretta Buckner |
| 2) Tige Watts, Vice President | 10) Robert Gibbons |
| 3) John Hargroves, Treasurer | 11) Rene Kane arrived 9:09am |
| 4) Monique Coleman, Secretary | 12) George Lee |
| 5) Andre Bernard, Asst. Treasurer | 13) Gerri Robinson |
| 6) DeAnna O'Malley, Asst. Secretary | 14) Anne-Marie Taylor |
| 7) Jason Bergerson, Parliamentarian | 15) Margaret Wallace-Brown |
| 8) Tony Olden, Sergeant-at-Arms | 16) Eva Yakutis |

MEMBERS ABSENT

- | | |
|---------------------------------------|--|
| 1) Deletta Dean (<i>excused</i>) | 4) David Rubedor (<i>unexcused</i>) |
| 2) Margaret Madden (<i>excused</i>) | 5) Patrick Williams (<i>unexcused</i>) |
| 3) Ron McCorkle (<i>excused</i>) | |

II. APPROVAL OF THE AGENDA

Eva Yakutis requested that the Membership Services Committee defer a portion of their report to Saturday. Tige Watts noted a correction to item X on the agenda to change the date to 2015 instead of 2014. Robert Gibbons requested to add the 40th NUSA Anniversary Committee report as item XI of the agenda. **Robert made a motion to approve the agenda as amended. George Lee seconded. The motion carried unanimously.**

III. APPROVAL OF THE MINUTES – FEBRUARY 2014 BOARD MEETING, SAN DIEGO, CA

Minutes were provided in packets and sent out electronically for review prior to the meeting. Board discussion regarding excused/unexcused board member absences from the February, 2014 board meeting. President Rush noted Board Member David Rubedor absence as unexcused. All other board members were excused. Robert Gibbons noted a correction to Page 3, Public Affairs Section, second line – to add the letter "A" to the end of the acronym BNPA. Gibbons also requested to correct Page 5, Second paragraph, Awards Program Committee Report – to change the NOTY celebration to 30th instead of 40th anniversary.

Tige Watts requested to add Deletta Dean's name to members absent on page 8.

Robert Gibbons made a motion to approve the minutes as amended. Tony Olden seconded. The motion carried.

IV. REVIEW BOARD OF DIRECTOR RE-AFFIRMATION STATEMENTS

Monique Coleman stated all members except for David Rubedor provided the required reaffirmation statement in accordance with the bylaws. Angela Rush stated David Rubedor has two unexcused absences and did not provide his re-affirmation statement. Ms. Rush affirmed in accordance to the bylaws this is action for removal from the board. **As a result, Robert Gibbons made a motion to remove David Rubedor from the NUSA Board of Directors in accordance to Article 6, Subsection J (v) Tony Olden seconded. The motion carried.**

Angela Rush asked the Board if the vacant seat should be fill with last year's 8th or 9th place board of director candidates. John Hargroves stated that if the vacant term is a year or less the Board has the option to fill the position if it's less than 2 years. The two (2) year mark constitutes a full term. **Robert Gibbons made a motion to fill the vacancy as a result a member being voted off to Saturday's agenda. John Hargroves seconded.** After discussion, Tige Watts stated if we do not address the issues, we will not be able to fill the vacant seat. **Robert Gibbons withdrew his motion after discussion.**

Tige Watts made motion to allow the 8th place board candidate from the 2013 board election to be offered the opportunity to fill David Rubedor's vacant seat. Jason Bergerson stated under Article 6, Subsection K (i) that this motion would be in conflict with the bylaws. **Motion died for lack of a second.**

Robert Gibbons made a motion for the Board Development Committee to contact the individuals in order of finish from last year's election and offer the vacant board seat, then report to the board the outcome at Saturday's meeting. Margaret Wallace-Brown seconded. After discussion, motion carried with Monique Coleman and George Lee abstaining.

V. ACTION ITEMS

a. EUGENE CONFERENCE UPDATE

We are approaching 600 conference attendees. Jim Diers community asset-based mapping has 125 conference attendees. All tours are full. Most extra-curricular activities are full. Monique Coleman asked about the conference shuttle service. Rene Kane stated the hotel shuttle operates on a phone in request. Both hotels are working together to shuttle NUSA delegates to and from both hotels and the Hilton has offered to store luggage from other hotels.

Robert Gibbons asked about the judging location and indicated the Board was in the wrong room yesterday. Rene Kane confirmed the Awards Judging will be in the correct room as indicated on the conference room booklet schedule.

Monique Coleman asked since some conference attendees opted out to receive the conference booklet how they would be aware and informed. Ms. Kane indicated signage would be posted and each conference packet consists of a two-sided guide "at a glance." Tige Watts asked about unpaid registrations instructing staff to flag the unpaid registrations on the list and work with NUSA staff to the list is updated and to confirm payment has been received. The information desk will have a credit card machine to facilitate payment for the extra-curricular activities. Mr. Watts asked what happens if someone doesn't want to pay by credit card? Ms. Kane advised that Eugene does

not prefer to take cash, but if that is the only form of currency, the information desk will not refuse payment.

Robert Gibbons asked why NUSA has outstanding or pending registrations; this issue seems to be an annual reoccurrence. John Hargroves confirmed there are four (4) local registrations and 14-16 national registrations. The registrants are listed in the database as pending until the conference starts.

Angela Rush asked if the registrants needed to pay by today to be a member in good standing. John Hargroves confirmed in the affirmative. He further explained that the organization didn't put a process in place by way of a deadline for registrations; it becomes judgmental to allow attendance when payment has not been received. Once the conference starts if payment has not been received, their status is moved from pending to cancelled.

Jason Bergerson stated that in the past the board worked to ensure this doesn't happen again. John Hargroves advised that the organization can invoice for payments via PayPal, and he has the ability to send reminders. We need to review the processes and set formal guidelines or we will experience this again. **Robert Gibbons made a motion to approve the conference report as presented. Tige Watts seconded. The motion carried. The meeting adjourned at 9:58am.**

b. TREASURER'S REPORT

Angela Rush called the meeting back to order at 10:05 a.m. after a short recess. John Hargroves indicated the budget was revised in at the February board meeting as follows:

- Awards increased \$4,500 to \$4,900
- Membership increased from \$550 to \$1,000
- Reduced postage, copying, shipping from \$2,500 to \$1,650

John Hargroves noted one more revision; a reduction from \$4500 to \$4200 for the 2014 Conference preparation to increase storage rental unit line item from \$472 to \$772. The overall budget amount was not changed; the amount of two line items were just re-allocated. Mr. Hargroves reviewed the remaining line-item budget with the Board. Mr. Hargroves included the following information to conclude his report:

- Total Income: \$133,199.29
- Total Expenses: \$28,491.37
- Total Checkbook Balance: \$104,707.92

George Lee made a motion to accept the treasurer's report as amended. Robert Gibbons seconded. The motion carried.

c. ADMINISTRATIVE ASSISTANT REPORT

Ms. Pryor stated there are 32 current city/county memberships; two (2) corporate members; and 25 City/County members are past due or expired. Ms. Pryor stated NUSA collected \$32 in San Diego resulting in a balance of \$89.93. The Board sent flowers to a board member as a result of a family member passing; the Sunshine fund now has a balance of \$25. Ms. Pryor asked that the Board to consider aligning the membership dates with the Board's fiscal year. The Board agreed and suggested Ms. Pryor initiate this process with Membership Services.

Robert Gibbons made a motion to approve the administrative assistant's report and asked that the Membership Services Committee make recommendations to address the realigning of the membership with the Board's fiscal year at the fall board meeting. Tony Olden seconded. The motion carried.

d. BYLAWS & RULES COMMITTEE-STANDING RULES & PROCEDURES

Jason Bergerson gave his report. He advised that two items need attention before the election and membership meetings. He advised that election procedures and standing rules should be provided to the membership. Further, he requested a budgetary adjustment at the post conference meeting to contract with parliamentarian to assist in advising the entire board.

Gibbons motioned accept interim board development committee election procedures. Tony Olden seconded.

Tige Watts noted that the procedure for Item 2, subsection B (iii) would prohibit board members that are running for election/re-election from voting as the procedure currently states candidates are not allowed within 50 feet of the polling place during an election. As a result, Mr. Watt's concern and Board discussion, the statement, "except for the purpose of voting" should be added to the rules and procedures.

Margaret Wallace-Brown also suggested the provision under item 2, subsection D (i) to add the language, "...with the Membership Services Committee and/or the NUSA administrative staff to ensure that a..."

Robert Gibbons suggested language in Item 2, subsection F be revised to read, "...to participate in a workshop/activity for the benefit..."

Robert Gibbons made a motion to defer the item up for discussion (election procedures) down on the agenda to allow the Board Development Chair to consider the election procedures presented. Margaret Wallace-Brown seconded. The motion carried.

Mr. Bergerson continued his report discussing the standing rules governing the NUSA annual membership meeting. **Robert Gibbons made a motion to approve the standing rules governing the NUSA annual membership meeting. Andre Bernard seconded. Super majority was met. The motion carried.**

e. MEMBERSHIP SERVICES COMMITTEE

Loretta Buckner reviewed the report provided to the board members and discussed activities that will occur at the membership networking luncheon. There will be a verbal invitation at the breakfast to NUSA members that are affiliates or interested in becoming an affiliate to attend the luncheon. Ms. Buckner reviewed the action items provided by the membership committee.

Loretta Buckner motioned to approve two affiliate applications. Tige Watts seconded. Motion approved unanimously.

Meeting adjourned at 11:45am.

CALL TO ORDER & ROLL CALL – (following lunch)

Angela Rush called the meeting back to order at 1:15pm. Monique Coleman called roll. 15 board members were present and six (6) members were absent; quorum established.

MEMBERS PRESENT

- | | |
|-------------------------------------|------------------------------------|
| 1) Angela Rush, President | 9) Loretta Buckner |
| 2) Tige Watts, Vice President | 10) Robert Gibbons |
| 3) John Hargroves, Treasurer | 11) George Lee |
| 4) Monique Coleman, Secretary | 12) Gerri Robinson (<i>late</i>) |
| 5) Andre Bernard, Asst. Treasurer | 13) Anne-Marie Taylor |
| 6) DeAnna O'Malley, Asst. Secretary | 14) Margaret Wallace-Brown |
| 7) Jason Bergerson, Parliamentarian | 15) Eva Yakutis |
| 8) Tony Olden, Sergeant-at-Arms | |

MEMBERS ABSENT

- | | |
|---------------------------------------|--|
| 1) Deletta Dean (<i>excused</i>) | 4) Ron McCorkle (<i>excused</i>) |
| 2) Margaret Madden (<i>excused</i>) | 5) David Rubedor (<i>unexcused</i>) |
| 3) Rene Kane (<i>excused</i>) | 6) Patrick Williams (<i>unexcused</i>) |

f. AWARDS PROGRAM COMMITTEE

Robert Gibbons gave the Awards Committee report. There were two action items:

- 1) Cash Awards for NOTY
 - First Place (category) \$500
 - Section Place (category) \$250
 - Third Place (category) \$100
 - Grand Prize \$1,000

$\$850 \times 3 \text{ categories} = \$2,550 + \$1,000 = \$3,550$

- 2) Add \$500 to Awards Program Committee budget as a safe guard.

NUSA Treasurer, John Hargroves suggested action item number two is removed from consideration. Mr. Hargroves suggested since funds are available the committee work within the existing budget so expenses can be tracked. If there is a need to increase the budget, the Board will be able to determine where the need exists.

Robert Gibbons accepted the modification to the action items and made a motion to approve the report (with action item number two removed). Loretta Buckner seconded. The motion carried unanimously.

Passing of the Flag – Tonya Sawyer and Margaret Wallace-Brown will be representing Houston, TX. Rene Kane will represent Eugene, OR in the passing of the flag.

g. PROGRAM DEVELOPMENT COMMITTEE

Andre Bernard stated there are no action items at this time. They will have items to discuss in the post conference meeting.

h. BOARD DEVELOPMENT COMMITTEE-ELECTION RULES & PROCEDURES

Loretta Buckner, Andre Bernard, and DeAnna O'Malley have all agreed to serve on the election board. Angela Rush reviewed the election procedures that were proposed by the Bylaws & Rules Committee. **After Ms. Gerri Robinson had an opportunity to review the report and discuss the recommendations (from the Bylaws & Rules Committee report) with the Board, Robert Gibbons moved to adopt the board election procedures. Jason Bergerson seconded. The motion carried.**

George Lee asked how the Board wants to address the two (2) vacancies during the 2014 board election process since Patrick Williams and Diane Failla are not in attendance and will not be candidates during the election. Specifically, Mr. Lee asked if these candidates are ineligible to run for the board. Tige Watts stated he will not vote on a motion because he is running for the Board. Jason Bergerson reviewed committee procedures to determine how to handle the situation. After review and discussion, **Robert Gibbons made a motion to remove Patrick Williams from the ballot because he is not registered for the conference. Jason Bergerson seconded. Roll call was conducted to document the votes for the record.**

NAME	VOTE	NAME	VOTE
Jason Bergerson	Y	Tony Olden	A
Andre Bernard	Y	DeAnna O'Malley	Y
Loretta Buckner	N	Gerri Robinson	N
Monique Coleman	N	Angela Rush	A
<i>Deletta Dean – absent during vote</i>		Anne-Marie Taylor	A
Robert Gibbons	Y	Margaret Wallace-Brown	N
John Hargroves	Y	Tige Watts	A
<i>Rene Kane – absent during vote</i>		<i>Patrick Williams – absent during vote</i>	
George Lee	N	Eva Yakutis	Y
<i>Margaret Madden – absent during vote</i>			
<i>Ron McCorkle – absent during vote</i>			

Vote results were as follows: 6-voted in favor (Y), 5-opposed (N), 4-abstained (A). The motion carried. Patrick Williams was removed from the ballot as a NUSA Board candidate.

President Rush called for a recess to consult Beverly Przybylski, Professional Parliamentarian on the topic of removing a current board candidate from the election ballot. The parliamentarian stated a candidate is not eligible to run if they are not present during the election. **Robert Gibbons made a motion to also remove Diane Failla. Margaret Wallace-Brown seconded. Ms. Rush asked Monique Coleman to call roll again to document the vote results.**

NAME	VOTE	NAME	VOTE
Jason Bergerson	Y	Tony Olden	A
Andre Bernard	Y	DeAnna O'Malley	Y
Loretta Buckner	N	Gerri Robinson	N
Monique Coleman	N	Angela Rush	A
<i>Deletta Dean – absent during vote</i>		Anne-Marie Taylor	A
Robert Gibbons	Y	Margaret Wallace-Brown	Y
John Hargroves	Y	Tige Watts	A
<i>Rene Kane – absent during vote</i>		<i>Patrick Williams – absent during vote</i>	
George Lee	N	Eva Yakutis	Y
<i>Margaret Madden – absent during vote</i>			
<i>Ron McCorkle – absent during vote</i>			

Vote results were as follows: 7-voted in favor (Y), 4-opposed (N), 4-abstained (A). The motion carried. Diana Failla was removed from the ballot as a NUSA Board candidate.

George Lee asked if there was a need for an election since we have seven (7) candidates to fill seven (7) seats on the Board. Board members indicated the voting process included voting for the bylaws amendments. After discussion, the Board determined it would be best to proceed with the election process as advertised.

Robert Gibbons made a motion to remove the candidates (Patrick Williams and Diana Failla) from constant contact ballot, remove them from the PowerPoint presentation, and provide a written statement at the voting booth (to be approved by the President and Public Affairs Committee). Motion died for lack of second

Margaret Wallace-Brown made a motion requesting the President work with the parliamentarian to determine how best to handle removing the candidates from the election ballot. Robert Gibbons seconded. Motion passed; three (3) board members abstained from the vote: Tige Watts, Angela Rush, and George Lee.

Robert Gibbons made a motion to recess until the completion of the Best Neighborhood Program Awards Luncheon. Anne-Marie Taylor seconded. Margaret Wallace-Brown opposed; the motion passed.



Neighborhoods, USA Board Meeting Minutes May 24, 2014

I. CALL TO ORDER (RECESSED BOARD MEETING)

Angela Rush called the meeting to order at 1:15 p.m. Andre Bernard gave the invocation followed by pledge of allegiance and roll call. Roll call was conducted by Monique Coleman; 18 board members were present and three (3) members were absent (two (2) excused and one (1) unexcused); quorum established.

MEMBERS PRESENT

- | | |
|-------------------------------------|---|
| 1) Angela Rush, President | 10) Robert Gibbons |
| 2) Tige Watts, Vice President | 11) Rene Kane (<i>late</i>) |
| 3) John Hargroves, Treasurer | 12) George Lee |
| 4) Monique Coleman, Secretary | 13) Ron McCorkle |
| 5) Andre Bernard, Asst. Treasurer | 14) Gerri Robinson |
| 6) DeAnna O'Malley, Asst. Secretary | 15) Beryl McCadden-Pritko (<i>filled vacancy</i>) |
| 7) Jason Bergerson, Parliamentarian | 16) Anne-Marie Taylor |
| 8) Tony Olden, Sergeant-at-Arms | 17) Margaret Wallace-Brown |
| 9) Deletta Dean | 18) Eva Yakutis |

MEMBERS ABSENT

- 1) Loretta Buckner
- 2) Margaret Madden (*excused*)
- 3) Patrick Williams (*unexcused*)

II. ACTION ITEMS

a. CERTIFICATION OF ELECTION RESULTS BY BOARD DEVELOPMENT

Ms. Rush asked the board election results to be read into the record. Gerri Robinson read the results into the record.

Ms. Robinson stated, "*Section 9-B. CONTRACTS, CHECKS, DEPOSIT, AND FUNDS – Checks, Drafts, etc. All checks, drafts, or orders for the payment of money, notes or other indebtedness issued in the name of the Corporation shall be authorized by two officers, one of whom shall be the Treasurer, unless incapacitated. The Board shall adopt Standing Rules addressing electronic banking. With each election of new officers the Board will, by resolution, designate the signatures on Corporate Accounts. Of 136 votes 133 voted, "YES—I support the proposed change to the selection of the NUSA bylaws above" 97.7% 3 voted, "NO—I oppose the proposed change to the section of the NUSA bylaws above" 2.3% and 0 voted, "No Response." The motion carried and the bylaw was hereby amended.*" Ms. Robinson further stated, "*Section 5-D MEETING OF MEMBERS – Electronic or Telephonic Meeting. Meeting by electronic or telephonic means is authorized.*"

Rules for conduct of electronic meetings will be established and adopted by the Board. Actions taken by the Board during electronic or telephonic meetings requiring individual approval must be ratified by the Board at a regular meeting or properly called meeting of the Board in order to become an official act. The remaining numbering under Section 5 would be adjusted accordingly. Of 136 votes 125 voted, "YES—I support the proposed change to the section of the NUSA bylaws above" 91.1% 11 voted, "NO—I oppose the proposed change to the section of the NUSA bylaws above"8.9% and 0 voted, "No Response." The motion carried and the bylaw was hereby amended."

Ms. Robinson reported of 136 total votes the election results were as follows:

1. Gerri Robinson received 111 votes 81.6%
2. Tige Watts received 108 votes 79.4%
3. Angela Rush received 105 votes 77.2%
4. Tony Olden received 104 votes 76.4%
5. Anne-Marie Taylor received 101 votes 74.2%
6. Richard Whipple received 101 votes 74.2%
7. Vetricia McKinney received 97 votes 71.3%.

Robert Gibbons made a motion to certify the election results. George Lee seconded. The motion carried.

b. CONFERENCE ASSESSMENT REPORT – EUGENE, OR. – RENE KANE

Ms. Rush called for the conference assessment report. Rene Kane stated the conference went well. Robert Gibbons asked if there is a total for conference registration. Ms. Kane stated she didn't have that information at the time. Ms. Rush stated the neighborhood pride tours were well organized and the attendees stated they had a great time. Gerri Robinson stated the conference went well and she enjoyed it. She stated she received one complaint regarding a rude NUSA member. John Hargroves stated at the beginning of the conference the registration was 570 and NUSA ended around 580 or 585. They will confirm all refunds, scholarships, and reconciliation then the final count for registration will be provided. **Robert Gibbons moved to accept Eugene's Report. Tony Olden seconded. The motion carried.**

c. ANNUAL MEMBERSHIP MEETING FOLLOW-UP

Ms. Rush stated the membership comments were positive and the board will address some of the concerns brought to the boards' attention. Eva Yakutis echoed the comments. Gerri Robinson asked if printouts of the workshop materials would be available. Rene Kane advised all the workshop materials are available via the Eugene website link and will be working with Tige Watts to add to the NUSA website. Robert Gibbons commended the executive committee for presiding over a well-run and concise general membership meeting.

d. 2014 CONFERENCE UPDATE – HOUSTON, TX.

Margaret Wallace-Brown handed out a page promoting NUSA 2015 in Houston, TX. She stated the website is up on the City of Houston's website however, the hotel has not been provided at this time but it will be provided soon. Ms. Wallace-Brown asked board members to email the date and location of regional conferences. Ms. Wallace-Brown stated conference track development is underway and she would like to solicit ideas from board members.

III. ADDITIONAL COMMITTEE REPORTS & ANY OTHER ACTION ITEMS FOR BOARD

a. AWARDS COMMITTEE

Robert Gibbons stated there are no updates but stated if there are comments to email them to awardsprogram@nusa.org so the Awards Program Committee members and current President, Angela Rush will receive the emails.

b. BOARD DEVELOPMENT COMMITTEE

Tige Watts stated there was a drop off in voter participation and asked for input from the Board.

- Gerri Robinson stated some conference attendees asked “why are we voting if there were only 7 candidates running for seven (7) vacancies.
- George Lee indicated most first-timers did not want to vote because they did not know for whom they should vote.
- DeAnna O’Malley stated some members didn’t know they were members.
- John Hargroves stated approximately 60% of attendees were new.
- DeAnna O’Malley stated we could figure out how to use the gift card to help members understand how to promote membership.
- Robert Gibbons discussed the Board needs to do something for first time attendees.
- Andre Bernard stated that the Program Development Committee has discussed with Margaret Brown-Wallace options to address the new conference attendees concerns.
- Deletta Dean asked about the age demographic of the NUSA membership. Ms. Dean suggested we need to market more to a younger demographic and to do so we must use technology; paper marketing will be ineffective.
- Margaret Wallace-Brown stated, in the future the board member election PowerPoint should match what is being said during the program to lessen confusion.
- Ron McCorkle stated one-minute of face time in the program where board candidates can speak about themselves would go a long way for candidates.
- Gerri Robinson advised the candidates’ forum did not produce the desired outcome due to lack of interest and attendance from the membership.

Ms. Rush asked Board Development to come back with ideas at the fall meeting addressing candidate promotions.

c. BYLAWS AND RULES COMMITTEE

The Committee is working on standing rules, bylaws, committee procedures, forms, etc. and requests that all board members review their perspective items and provide suggested revisions by the end of July, 2014. The committee will review the suggestions with the parliamentarian to work on the revisions for board consideration in the fall.

Ms. Rush advised that she spoke with the parliamentarian regarding future assistance with our concerns and stated that the board needed to define the scope of work and pricing.

Robert Gibbons made a motion to empower the executive committee with the authority to develop a scope of service and pricing to hire a professional parliamentarian to provide technical support and re-write of NUSA’s bylaws and standing rules and provide a report in the fall meeting. Margaret Wallace-Brown seconded. The motion passed unanimously.

d. MEMBERSHIP SERVICES COMMITTEE

Eva Yakutis stated Membership Services received three (3) affiliate applications that will be reviewed for consideration by the committee. The affiliate activity was well-attended and there was good discussion. The committee advised they modified the NUSA affiliate agreement by removing the word “strictly” adhere to the NUSA bylaws to “be familiar” with the bylaws of NUSA in the duties section of the agreement. The committee will work with the Public Affairs Committee to ensure changes are reflected in the agreement. Attendees discussed promoting NUSA. Ms. Yakutis stated the affiliate gathering will be re-organized for future conferences so it does not conflict with board elections.

e. PROGRAM DEVELOPMENT COMMITTEE

Andre Bernard stated plans are going well with the City of Houston. Mr. Bernard also stated there are some revisions that will be underway for future contracts as a result of lessons learned from the most recent conferences; Houston's contract has been signed and will not be changed.

f. RESOURCE DEVELOPMENT COMMITTEE

Ann-Marie Taylor stated the committee is working to finalize a sponsorship packet and will be collaborating with the Public Affairs Committee and host city to incorporate as a NUSA document. She stated she will be sending an electronic version of the sponsorship packet to the board members for review next week. Ms. Taylor advised the last page of the handout is the committee's first attempt to evaluate the volunteer time they contributed during the February meeting. She stated the committee would like to have all the committee members' record how much time is dedicated for meetings and report via monthly or quarterly. She further stated if possible, to include volunteer time, travel expenses etc. as it is a powerful tool to assist in soliciting sponsorship.

g. PUBLIC AFFAIRS COMMITTEE

Tige Watts advised the committee will be collaborating with City of Houston to transition to the NUSA home page. The committee is working on revising the past conference webpage to include more conference related resources. Rene Kane suggested considering linking other organizations that overlap the same mission. Mr. Watts advised the webpage needs continual refreshing to stay current with social media, email marketing etc. He suggested the committee will add affiliate events such as the Virginia and Florida statewide conference and event dates to the webpage.

h. 40TH ANNIVERSARY COMMITTEE

Robert Gibbons reviewed the committee report with the board. He discussed several ideas to include in the 40th Anniversary celebration. Mr. Gibbons discussed ideas for a Legacy program. He advised he will be e-mailing the report to review and open the dialogue to discuss ideas to consider for a legacy program and how to move the plan into action. The committee will discuss the budget for this event during the October meeting.

i. UNFINISHED BUSINESS

• D&O INSURANCE

John Hargroves contacted 3 companies to provide quotes for D & O insurance. Two of the companies were with Berkshire-Hathaway and did not return calls. The third company, *Traveler's* was the only respondent. Mr. Hargroves stated he will work with *Traveler's* to obtain insurance quotes.

• CONFERENCE SOLICITATION

Tige Watts made a motion to approve \$500 for Social Media advertisement; Jason Bergerson seconded. The motion carried. This action will not increase the budget; funds will be moved to another line item.

j. NEW BUSINESS

The Board discussed NUSA board members attending regional, state, city, and local conferences (events) to represent and promote NUSA. Ron McCorkle volunteered to research how many events NUSA could attend and the corresponding cost for exhibit table. He will provide a report at the fall meeting along with a budget request for next fiscal year. John Hargroves will work with Mr. McCorkle.

