

Neighborhoods, USA Board Meeting Minutes Wednesday, May 20, 2015

I. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

Andre Bernard led the invocation. The meeting was called to order by NUSA President, Tige Watts at 9:02 a.m. George Lee led the pledge of allegiance. In Ms. Coleman's absence, George Lee, Assistant Secretary called roll; 15 members were present; quorum was established. Shortly after roll call three (3) more board members arrived: Monique Coleman, Loretta Buckner, and Margaret Wallace-Brown; overall 18 members were present.

MEMBERS PRESENT

- 1. Tige Watts, President
- 2. Andre Bernard, Vice President
- 3. Angela Rush, Treasurer
- 4. John Hargroves, Asst. Treasurer
- 5. Monique Coleman, Secretary late
- 6. George R. Lee, Jr., Asst. Secretary
- 7. Jason Bergerson, Parliamentarian
- 8. Tony Olden, Sergeant-at-Arms
- 9. Loretta Buckner late

- 10. Rene Kane
- 11. Deletta Dean
- 12. Ron McCorkle
- 13. Vatricia McKinney
- 14. Beryl McCadden-Pritko
- 15. Gerri Robinson
- 16. Anne-Marie Taylor
- 17. Margaret Wallace-Brown late
- 18. Richard Whipple

MEMBERS ABSENT

- 1. Margaret Madden excused, family-related
- 2. DeAnna O'Malley excused, family-related

II. SECRETARY'S REPORT & APPROVAL OF FEB. 19-20 2015 BOARD MEETING MINUTES

Mr. Watts called for approval of the minutes. Assistant Secretary, George Lee began reading the minutes. Mr. Watts asked if the board would be agreeable to suspending reading of the minutes; Jason Bergerson made a motion to suspend reading the minutes and Ron McCorkle seconded; the motion carried. After a short review of the minutes, Gerri Robinson made a motion to approve the minutes as presented; George Lee seconded. The motion carried.

Tige Watts asked for confirmation on board reaffirmation statements. Mr. Lee informed the board all reaffirmation statements from board members not running for re-election have been received and are on file with the Secretary.

III. FINANCIAL UPDATE & TREASURER'S REPORT

Mr. Watts called for Angela Rush to give the financial report. Ms. Rush gave an overview of membership payments received to-date as well as expenses to-date by each board committee (the report was provided to the membership at the general membership meeting). Expenses to-date were \$17,535.20. Deletta Dean asked about an independent audit. John Hargroves stated the bylaws indicate we are required to have an annual financial review and an audit every five (5) years. Ms. Rush stated bids have gone out for an auditor. Ms. Dean asked if we are on a fiscal year or calendar year. Ms. Rush stated we are on a fiscal year but the audit will be conducted during the calendar year.

IV. ADMINISTRATIVE ASSISTANT'S REPORT

Jeri Pryor gave the Administrative Assistant's report. Ms. Pryor updated the board on administrative duties related to conference registration. Ms. Pryor stated a true count of conference registrants will be known following the completion of the conference. \$158.93 was the current sunshine fund balance. John Hargroves made a motion to accept the report and follow-up actions; Andre Bernard seconded. The motion carried.

Tige announced Ms. Coleman, Ms. Buckner, and Ms. Wallace-Brown arrived during the administrative assistant's report; tardy fees to the sunshine fund were paid.

V. HOST ENTITY REPORT

2015 HOUSTON CONFERENCE UPDATE:

Margaret Wallace Brown stated the Thursday night reception had been moved to the library (Julia-Idason building). There were three conference workshops/sessions added late; two provided by sponsors. Union Pacific provided a \$50,000 sponsorship, AARP provided a \$5,000 sponsorship, Citgo provided a \$25,000 sponsorship, and Blue Cross Blue Shield provided a \$15,000 sponsorship. Ms. Wallace-Brown asked board members to encourage people to attend the sessions presented by sponsors. John Hargroves made a motion to accept the report; Tony Olden seconded. The motion carried.

VI. COMMITTEE SPECIFIC REPORTS

- a) <u>Membership Services Committee</u> Affiliate Applications. Angela Rush and Jeri Pryor asked for this agenda item to be deferred until the post-conference board meeting.
- b) <u>Board Development Committee</u> Elections. Ms. McCadden-Pritko asked for volunteers to help facilitate voting. Ms. McCadden-Pritko asked John Hargroves and Ron McCorkle to test the computers the night before elections. Ms. McCadden-Pritko also requested computers be strategically placed so no one walking in or by can see others' voting selections.
- c) **Bylaws & Rules Committee** Resolutions. Jason Bergerson stated the Bylaws & Rules Committee will meet Friday at 5pm [May 22, 2015] to review all resolutions submitted. Mr. Bergerson indicated there are two requirements for resolutions membership and form of the resolution.
- d) Program Development Registration Volunteers and Board Member Roles. Richard Whipple listed all volunteers [board members] who were signed up to assist with conference registration. Mr. Whipple asked for volunteers to meet in the Magnolia room to discuss board members working the registration booth.

e) Any Other Conference-Related Matters from Committee

Tige Watts asked for any other items that needed to be discussed with the Board. Richard Whipple asked board members to re-direct everyone to the registration early so there will not be a rush on Thursday when the local registrants arrive. Mr. Watts recessed the board at 9:38 a.m. until 10:45 a.m. to allow the board to prepare for the bid presentations.

VII. HOST CITY BID PRESENTATIONS

Richard Whipple provided a brief overview of the bid presentation process. Birmingham, Alabama; Columbia South Carolina; and Omaha, Nebraska were the three entities that gave presentations to become a NUSA conference host entity. Each presentation was comprised of a 20 minute presentation with 10 minutes for Q&A. Mr. Whipple stated board members will have time to complete each evaluation; 45 minutes will be

allocated for each presentation. Mr. Watts stated since two presenters have active board members, those members are required to recuse themselves [NOTE: Tige Watts, George Lee, and Gerri Robinson all recused and did not vote since their home cities were presenting in an effort to become a conference host entity]. Andre Bernard helped facilitate the process in Tige Watts' absence during Columbia's presentation; Mr. Bernard asked board members to hold questions until after presentations. Richard Whipple informed the board Jason Bergerson has a computer program that will average everyone's score to determine the highest score.

At the completion of all three presentations, Tige Watts stated the board would go into recess Mr. Watts stated the board will reconvene after the annual membership meeting when results will be announced to the board and the embargo on host city results will expire. John Hargroves made a motion to wait to make a decision on how many entities would be awarded as a conference host entity until the outcome of the votes was determined. The board would reconvene following the annual membership meeting to expire the embargo on the results and at that time decide the number of entities to award. Ron McCorkle seconded the motion. Tony Olden asked if we are waiting until Saturday to do the count of the scores; Tige Watts stated the scores will be evaluated but the results will be embargoed until after the annual membership meeting.

Tige called the question of postponing the decision to determine the number of host cities to award until the scores are verified. A vote by a show of hands was as follows:

- 13 board members voted in favor
- 2 board members voted in opposition
- 3 board members voted in abstention

The motion carried.

Angela Rush made a motion to reconvene at the conclusion of the general membership meeting. Beryl McCadden-Pritko seconded. The motion carried; one abstention (Monique Coleman).

Tige Watts recessed until the completion of the annual membership meeting.



Neighborhoods, USA Board Reconvened to Award Conference Host Entities Saturday, May 23, 2015

Margaret Wallace-Brown made a motion to reconvene; Tony Olden seconded. Monique Coleman abstained.

Based upon the scores, the board members voted to award two NUSA conference host entities. George Lee made a motion to award the 2017 conference to Omaha, Nebraska and the 2018 conference to Birmingham, Alabama. A vote by a show of hands was requested. Board members voted as follows: Margaret Wallace-Brown-yes; Jason Bergerson- yes; Andre Bernard- yes; John Hargroves-no; George Lee- yes; Beryl McCadden-Pritko- yes; Ron McCorkle- yes; Tony Olden- yes; Deanna O'Malley-no; Gerri Robinson- yes; Anne-Marie Taylor- yes; Tige Watts- yes; Richard Whipple-abstained; 10 voted in favor; 2 voted opposed; 1 abstained. The motion carried.



Neighborhoods, USA Board Meeting Minutes Saturday, May 23, 2015

I. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE, & ROLL CALL

Andre Bernard led the invocation; Tony Olden led the NUSA Board in the pledge of allegiance. Tige Watts called the meeting to order at 2:00pm.

Tige Watts asked Monique Coleman to conduct roll call. 16 members were present; quorum established.

MEMBERS PRESENT

- 1. Tige Watts, President
- 2. Andre Bernard, Vice President
- 3. Angela Rush, Treasurer
- 4. John Hargroves, Asst. Treasurer
- 5. Monique Coleman, Secretary
- 6. George R. Lee, Jr., Asst. Secretary
- 7. Jason Bergerson, Parliamentarian
- 8. Tony Olden, Sergeant-at-Arms

- 9. Loretta Buckner
- 10. Ron McCorkle
- 11. Vatricia McKinney
- 12. Beryl McCadden-Pritko
- 13. DeAnna O'Malley
- 14. Gerri Robinson
- 15. Anne-Marie Taylor
- 16. Margaret Wallace-Brown

MEMBERS ABSENT

- 1. Deletta Dean left early
- 2. Rene Kane left early
- 3. Richard Whipple working with host committee
- 4. Margaret Madden excused, family-related

II. CERTIFICATION OF RESULTS FROM BOARD AND BYLAW ELECTIONS/BOARD DEVELOPMENT

Mr. Watts called for a report from Board Development and a certification of the board election results. Ms. McCadden-Pritko stated nine (9) members ran for the NUSA Board of Directors. 166 votes were cast for proposed amendments. Proposed amendment for Section 4C of the bylaws received the following votes: 156 voted yes; 10 voted no; 1 provided no response. Proposed amendment for Section 4F of the bylaws received 148 yes; 18 voted no; 1 provided no response. Total votes cast was 167. 49 NUSA voting members marked they were interested in becoming NUSA board members on their voting ballots. 11 NUSA members attended the "Running for the Board" workshop.

Ms. McCadden-Pritko stated the voting location was not ideal, it was difficult to find, and some people said they could not find volunteers to help them locate the voting room. These issues were likely associated with low voter turnout. DeAnna O'Malley asked Ms. McCadden-Pritko what we were planning to do to reach out to the 49 NUSA members that indicated they are interested in becoming NUSA board members; Ms. McCadden-Pritko indicated Board Development would come up with a way to reach out to these individuals. Monique Coleman made a motion to certify the board election results; Andre Bernard seconded. The motion carried. Monique Coleman made a motion to certify the bylaws amendments; George Lee seconded. The motion carried. Margaret Wallace-

Brown made a motion to approve the Board Development report; Ann-Marie Taylor seconded. The motion carried.

III. ASSESSMENT & DISCUSSION OF 2015 HOUSTON CONFERENCE/PROGRAM DEVELOPMENT

Margaret Wallace-Brown provided an overview and assessment of the conference. Ms. Wallace-Brown said the board helped more than expected and she was very appreciative; there were many areas that didn't require worry or concern (Programs, Awards, and the Election process) and it made for a smoother conference. Angela Rush expressed concerns about the registration process. Ms. Rush said the board members need to have their fees paid before the conference starts. The registration process was difficult and we need to work with Memphis to ensure a smooth process.

Tige Watts thanked the board for handling the registration process and the election process. Monique Coleman thanked Houston for a good conference. Tige Watts asked that members' comments be added to the wrap up report. Monique Coleman made a motion to approve the post conference report; Angela Rush seconded. The motion carried. George Lee made a motion to approve the Program Development Committee report; Margaret Wallace-Brown. The motion carried.

IV. COMMITTEE REPORTS & ACTION ITEMS

A. AWARDS PROGRAM COMMITTEE REPORT

Monique Coleman provided the Awards Committee report. A highlight of the award winners was provided to the board. Monique Coleman noted a couple of key lessons learned to which future committee members should take heed: 1) identify awards judges per category and subcategory by the winter [February] meeting to alleviate the need for last minute adjustments and 2) add the 50-word description to the awards application because requesting the information after the application is submitted is problematic.

Tige Watts asked that the Awards Committee work to better coordinate the photography portion with Public Affairs. Mr. Watts stated he thought the effort was good but committee members need to guide winners for pictures. Mr. Watts also reiterated if Public Affairs does not have pictures immediately it delays the release of media announcing NUSA award-winners. John Hargroves made a motion to accept the Awards Committee report; Tony Olden seconded. The motion carried. Gerri Robinson abstained.

B. BYLAWS & RULES COMMITTEE

Jason Bergerson informed the board he will work to finalize the redline version of the bylaws. Mr. Bergerson urged all current committee chairs to leave behind good work for the next committee chairs. Board members discussed the form and/or format of information being submitted so we can be prepared. Mr. Watts stated we have a responsibility to provide information to our membership before we propose a bylaws amendment. Ms. McCadden-Pritko reiterated you cannot change a bylaw via a resolution. John Hargroves made a motion to accept the Bylaws & Rules Committee report; Ron McCorkle seconded. The motion carried.

C. MEMBERSHIP SERVICES COMMITTEE

Andre Bernard provided the Membership Services Committee report. 25 current affiliate members with two (2) new applications: Greenbay Wisconsin and Hispanic Women in Leadership. We will be at 18 affiliates by the end of next week because several are due to expire (if NUSA does not work with them on renewal). Margaret Wallace-Brown made a motion to accept the two (2) new applications; George Lee seconded. The motion

carried. Margaret Wallace-Brown made a motion to accept the Membership Services Report; Beryl McCadden-Pritko seconded. The motion carried.

D. PUBLIC AFFAIRS COMMITTEE

Ms. DeAnna O'Malley stated she did not have any updates for the board at this time. Margaret Wallace-Brown made a motion to accept the Public Affairs Committee report. Angela Rush seconded. The motion carried.

E. RESOURCE DEVELOPMENT COMMITTEE

George Lee stated there was nothing to report at this time.

V. OLD BUSINESS

There was no old business to discuss.

VI. NEW BUSINESS

A. OFFICIAL DISCHARGE OF THE 40TH ANNIVERSARY AD HOC COMMITTEE

Margaret Wallace Brown made a motion to discharge the 40th anniversary ad hoc committee; Tony Olden seconded. The motion carried.

B. MEETING DATES FOR BOARD MEETING IN MEMPHIS

Minutes Submitted by: Monique Coleman, 2014-2015 NUSA Secretary

Tige Watts stated September 16-17 will be the dates for the fall board meeting in Memphis. Ms. Wallace-Brown suggested board members come in early on Sept. 15 or 16 so we can have a team building exercise. Margaret Wallace-Brown asked for some costs parameters. Tige Watts appointed Margaret Wallace-Brown, Ron McCorkle and Beryl McCadden-Pritko to work to select facilitators for the team building exercise. Angela Rush made a motion that we have early arrival so the NUSA board can participate on the board team building exercise; Ron McCorkle seconded. The motion carried.

VII. ADJOURNMENT – Tige adjourned the meeting at 3:49 p.m.

Tige Watts, NUSA President	Date	
ATTEST:		
Monique Coleman, NUSA Secretary	Date	
APPROVED AS TO CONTENT:		
Jeri Pryor, NUSA Administrative Assistant	Date	
John Tyon, 1400A Administrative Assistant	Daile	